

CALLEGUAS MUNICIPAL WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
September 4, 2024

**MINUTES**

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Scott Quady, President of the Board, at 4:01 p.m.

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Directors Present at District Headquarters: Scott Quady, President  
Andy Waters, Vice-President  
Raul Avila, Secretary  
Jacquelyn McMillan, Treasurer

Director Absent: Thibault Robert, Director

Staff Present at District Headquarters: Kristine McCaffrey, General Manager  
Ian Prichard, Deputy General Manager  
Tricia Ferguson, Assistant Manager of Human Resources and Risk Management  
Henry Graumlich, Executive Strategist  
Jennifer Lancaster, Manager of Water Resources  
Megan Neilson, Acting Clerk of the Board  
Wes Richardson, Manager of Information Technology  
Steve Sabbe, IT Specialist

Staff Present via Videoconference: Kayde Wade, Administrative Assistant  
Fernando Baez, Manager of Engineering

Legal Counsel Present at District Headquarters: Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

**2. PUBLIC COMMENTS**

None

### 3. PRESENTATION

#### A. Presentation of Award for Quick Action (AQUA)

Tricia Ferguson, Assistant Manager of Human Resources and Risk Management, presented the first-ever AQUA award to Electrical Construction Inspector Nick Thompson for his quick thinking and calm under pressure. In his previous role as a Senior System Maintenance Worker, he was working at a remote site with a co-worker, who was stung by a bee and had a severe allergic reaction. When Nick realized his co-worker's condition was so severe that he could not make it to an emergency room quickly enough, he took the co-worker to a fire station where first responders could help. The co-worker has fortunately fully recovered.

#### B. Recognition of Management Analyst Maya Holcomb for Service to the District – Charlotte Holifield, Manager of External Affairs

Charlotte Holifield, Manager of External Affairs, presented Management Analyst Maya Holcomb with a certificate thanking her for her hard work and dedication to Calleguas, as she is leaving the District for North Carolina. Maya thanked the Board and said that she enjoyed her time at Calleguas.

### 4. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

None

### 5. CONSENT CALENDAR

- A. Approve the Minutes of the August 22, 2024 Special Board Meeting
- B. Receive and Affirm the Payment Register for the District's Activities from July 23, 2024 to August 26, 2024
- C. Approve Capital Project Budget Allocation in the Amount of \$3,702,000 for the Salinity Management Pipeline (SMP), Phase 3 and the PureWater Project SMP Discharge Station
- D. Approve Professional Services by Perliter & Ingalsbe in the amount of \$2,848,000 to Perform Design Services for SMP 3 and the PureWater Project SMP Discharge Station (Project No. 536)
- E. Approve Agreement for Construction and Use of Salinity Management Pipeline Discharge Service Connection with Triunfo – Las Virgenes Joint Powers Authority

- F. Approve Professional Services by AllConnected in the Amount of \$1,152,000 for Three Years of Managed Information Technology Services

On a motion by Director Avila, seconded by Director McMillan, the Board of Directors voted 4-0 to approve the Consent Calendar.

AYES: Directors Avila, McMillan, Waters, Quady

NOES: None

ABSENT: Director Robert

## 6. ACTION ITEMS

- A. Adopt Resolution No. 2096, Certifying the Final Subsequent Environmental Impact Report, Making Required Findings, Adopting a Statement of Overriding Considerations, and Adopting a Mitigation Monitoring and Reporting Program for the Calleguas Regional Salinity Management Pipeline, Phases 3 and 4 – Jennifer Lancaster, Manager of Water Resources

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
CALLEGUAS MUNICIPAL WATER DISTRICT CERTIFYING  
THE FINAL SUBSEQUENT ENVIRONMENTAL IMPACT REPORT,  
MAKING REQUIRED FINDINGS, ADOPTING A STATEMENT  
OF OVERRIDING CONSIDERATIONS, AND ADOPTING A MITIGATION  
MONITORING AND REPORTING PROGRAM FOR THE  
CALLEGUAS REGIONAL SALINITY MANAGEMENT PIPELINE, PHASES 3 AND 4

On a motion by Director Avila, seconded by Director McMillan, the Board of Directors voted 4-0 to approve Resolution No. 2096.

AYES: Directors McMillan, Avila, Waters, Quady

NOES: None

ABESENT: Director Robert

## 7. REPORTS

- A. GENERAL MANAGER AND STAFF REPORTS

- 1. Monthly Status Report

The Board asked questions, which the General Manager and department managers answered.

2. Summary of the “Delta Conveyance Project Benefit-Cost Analysis” performed by Berkeley Research Group, the Department of Water Resources’ “State Water Project Delivery Capability Report 2023,” and Current Advocacy Efforts associated with the Delta Conveyance Project – Ian Prichard, Deputy General Manager

The Deputy General Manager presented the reports and responded to questions from the Board.

#### B. GENERAL COUNSEL REPORT

1. General Counsel’s Report

District Counsel stated he recently worked with the General Manager on wheeling agreements for the interconnection with the City of Ventura; the Manager of Water Resources on contracts regarding the Turnkey Turf Transformation Project, purveyor funding assistance agreements, and CEQA documentation; and the Emergency Response Coordinator on incorporating the Workplace Violence Prevention Program into District agreements. He also stated that he continues to work with Special Counsel on groundwater and construction issues and attended an Association of California Water Agencies Legal Affairs Committee meeting to discuss amendments to the bylaws.

#### C. BOARD OF DIRECTORS REPORTS

1. Committee Meeting Report

None

2. Board Member Reports on Ancillary Duties

*Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.*

- a. Report of ACWA Region 8 Director

No report

- b. Report of ACWA Joint Powers Insurance Authority Representative

No report

- c. Report of Association of Water Agencies of Ventura County Representative

Director Avila noted the upcoming board meeting on September 5.

- d. Report of Fox Canyon Groundwater Management Agency Representative

No report

- e. Report of Metropolitan Water District Director

Director McMillan referenced her written report on the Metropolitan meetings she attended from August 8 to September 4. Director McMillan's report is attached and made part of these minutes.

- f. Report of Ventura LAFCo Commissioner

No report

- g. Report of Ventura County Regional Energy Alliance Representative

No report

- h. Report of Ventura County Special Districts Association Representative

No report

2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

*Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.*

Board members provided reports on various meetings that they attended which are subject to the District's reimbursement policy.

3. Discussion regarding upcoming meetings to be attended by Board members

4. Request for Future Agenda Items

None

**8. INFORMATION ITEMS**

A. WRITTEN COMMUNICATION

1. California State Assembly Floor Alert August 26, 2024: Senate Bill 1390 (Caballero): Floodflows for groundwater recharge/protection of water rights priority system
2. Press Release August 28, 2024: Calleguas Municipal Water District Confirms Outstanding Water Quality for Service Area

**9. CLOSED SESSION**

None

**10. ADJOURNMENT**

Director Quady declared the meeting adjourned at 6:00 p.m.

Respectfully submitted,



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Raul Avila, Board Secretary